

First Presbyterian Church Of Newark Wedding Information Sheet

The Christian marriage service is a service of worship before God, normally conducted within the house of God.

We are happy to offer our facilities for members of the church or for persons in the community. Our sanctuary makes a beautiful setting for your wedding. It seats 200 on the main floor, and an additional 50 can be seated in the choir balcony.

The church will open **2 hours** before the start of the wedding. Flowers for the ceremony may be dropped off at that time. A room is available for use as a bride's dressing room. The bride's family is responsible for removing all of the bride's belongings immediately following the wedding.

Music

Music is an important part of your wedding day. It should be respectful and in keeping with your church ceremony. The church organist has a large selection of songs that can be used during your wedding. Special music can also be used with pre-approval. Soloists are also available.

Flowers and Candelabra

The communion table and other meaningful symbols of the church may not be removed from the sanctuary and may not be decorated.

It is the responsibility of the wedding party to provide the floral decorations. Candelabra, candles, pew bows, and flower stands are available from the church. If the church's flower containers are used, they may not be taken from the church.

Decorations should be simple. No tacks, nails, pins or scotch tape may be used to fasten decorations to the woodwork, furniture, chancel or pews. Masking tape is permitted.

Photography

Photographs requiring flash or additional lighting are **not** to be taken during the service. In some cases and in some places in the church you may use flash during the ceremony, consult the pastor for more information. Pictures may be taken following the service. Videotaping during the service is only allowed from the choir balcony or other **approved** points. Additional light for the video camera is not permitted.

Wedding Dates and Rehearsals

For weddings in the sanctuary, applications should be made well in advance of the date desired for the wedding. A deposit of \$150 is required to hold your wedding date. Arrangements should be made at the church office for consultation with the church wedding hostess and the pastor. Also at that time, the rehearsal date and time of service should be arranged to avoid conflict with other church activities. The bride and groom should see that their parents and ALL members of the wedding party attend

the rehearsal.

The Minister

Pre-marital counseling with a pastor is a prerequisite to marriage in the church. The pastor should be notified of your decision to be married at least two months before the wedding day. The pastor recognizes that occasionally situations may warrant an exception to the notification prerequisite, and he will listen openly in such cases.

It is the pastor's prerogative to reserve a decision to officiate at your wedding until there has been sufficient opportunity to get to know you and counsel with you. It shall be left to the pastor's judgment to decide the number of counseling sessions.

Wedding Fees

A deposit of \$150 is required to hold your wedding date. The balance of the sanctuary fees is due two weeks prior to the wedding. The minister's fee, soloist and sound technician's fees are due the night of the rehearsal.

Wedding Minister's honorarium	Non-members \$250	Members to be discussed
Sanctuary fee (includes organist and wedding hostess)	\$675	\$425

Optional Choices

Aisle runner	\$50
Sound Tech.	\$75

A deposit of \$150 is required to hold your wedding date. The balance of the sanctuary fees are due two weeks prior to the wedding. The minister's fee and sound technician's fees are due the night of rehearsal.

For more information or church availability, please contact the church office (510-797-8811)